

**Board of Fire Commissioners  
LINDENWOLD FIRE DISTRICT No.1  
Monthly & Year-End Meeting Minutes**

**Meeting Date:** December 27, 2021  
**Meeting Place:** Fire Administration Building  
**Meeting Called To Order:** 7:00 pm  
**Members of Board Present:** **Acting Chairman**– Richard Paul Jr.  
**Vice Chairman** – Vacant  
**Treasurer** – Wayne Hans  
**Secretary** – Frank Weindel  
**Commissioner** – Tammy DeLucca - excused  
**District Clerk** – Tiffany Beach  
**Solicitor** – David Capozzi

**Salute the Flag**

**Sunshine Law – Comm. Paul**

In accordance with the NJ Sunshine Law this meeting that has been properly advertised and is open to the public. The public portion will follow the regular business of the Board.

**Roll Call Commissioners**

All present. Comm. DeLucca is excused.

**Minutes of the Previous Meeting – Comm. Paul**

Motion made by Comm. Weindel seconded by Comm. Hans to approve the November 15<sup>th</sup> Board meeting minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it.

Motion made by Comm. Hans seconded by Comm. Weindel to approve the December 6<sup>th</sup> meeting minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it.

**Correspondence – Cl. Beach**

**Cl. Beach-** We have received correspondence incoming and outgoing for the 2022 budget along with various conversations with the accountant Steve Burns.

**Treasurer’s Report – Comm. Hans**

As of December 27, 2021

TD Bank General Checking	352,853.94
TD Bank Money Market Account	1,537,193.25
TD Bank Money Market Capital	2,567.73
TD Bank Payroll Checking	9,645.20
TD Bank LEA Dedicated Penalty	5,576.36
TD Bank LEA Trust Penalty	16,077.03
Petty Cash	200.00
Total Current Assets	1,924,115.51

Motion made by Comm. Weindel seconded by Comm. Hans to accept the Treasurer’s Report as read. Any questions? (hearing none) Roll call vote, all yes.

**Payment of Bills – Comm. Hans**

**Comm. Hans:** In front of you, you have a list of 87 bills totaling \$157,546.58

Motion made by Comm. Weindel seconded by Comm. Hans to approve the payment of bills. Any questions? (hearing none) Roll call vote, all yes.

## **COMMITTEE REPORTS**

### **Administration / Personnel – Comm. Paul**

**Comm. Paul:** Petitions for the 2022 election for the Fire Commissioner will be available and need to be returned by January 21st by 4:00pm. The election is February 15 at this station from 2-9pm. We have (2) three year terms and (1) two-year unexpired term.

### **Office of Fire Prevention – Fire Official Shannon**

**F/O Shannon:** The Fire Official's report for November 15 – December 27, 2021 was read aloud, a copy is attached to the minutes. Yours in Fire Safety, Fire Official Timothy Shannon.

### **Fire Department Equipment – Comm. Paul**

**Comm. Paul:** All equipment is okay. We are waiting for the 2 gas meters to come in.

### **Turn-Out Gear – Comm. Paul**

**Comm. Paul:** The gear is all okay. We are waiting for the 7 new sets we ordered to come in.

### **Recruitment / Membership – Comm. Paul**

**Comm. Paul:** We did have a member pick up an application for another person who was a member here before.

### **Fitness Center – Comm. Paul**

**Comm. Paul:** The treadmill was repaired and the batteries in the thermostat were changed.

### **S.O.G.'s – Comm. Paul**

**Comm. Paul:** We do have a new Policy Directive 1205, which is turnout gear use, care and cleaning that we will be approving in New Business.

### **Future Projects- Comm. Paul**

**Comm. Paul:** The Deed has been completed and sent to Luongo who will be sending it to the County. Insurance will go in effect on the property January 1<sup>st</sup>.

### **Communications – Comm. DeLucca**

No report.

### **Apparatus – Comm. Paul**

No report.

### **Computers – Comm. Paul**

**Comm. Paul:** Tammy sent me an email in regards to her report. We are working with the insurance company to get compliant. We are doing a 30-day trial crash plan per the insurance company. Hopefully this will give us more time to see if there are any other options because the Crash Plan is very expensive and we didn't budget for it.

### **Assist Personnel – Comm. DeLucca**

No report.

### **Budget – Comm. Hans**

No report.

### **Fixed Assets – Comm. Hans**

No report.

### **Hydrants/ Water – Comm. Hans**

No report.

### **Building Maintenance / Grounds – Comm. Hans**

**Comm. Hans:** New LED lights were installed in the office. Frank helped set that all up. The roof, gutters and leaves were cleaned here at station 3.

**Health & Safety – Comm. Hans**

**Comm. Hans:** I was just at Station 2 the other day, and noticed the eye cartridges were out of date. I will get that replaced and check the first aid kits as well.

**Insurance – Comm. Weindel**

No report.

**Incentive Program – Comm. Weindel**

No report.

**Uniforms – Comm. Weindel**

**Comm. Weindel:** Someone purchased something form All Geared Up without my authorization. Just so everyone is aware, no one is to order anything without my authorization first.

**Fuel – Comm. Weindel**

No report.

**Chief's Report – Deputy Chief Polifrone**

**Deputy Chief Polifrone:** The department attended the services for Firefighter/ Engineer Bill Cantiello on December 10<sup>th</sup>.

12/19 we did Santa around town with no issues.

12/18 we had a fire at Woodland Village and is being investigated by Fire Marshal Shannon with the Lindenwold Police Department. One civilian was removed by Fire Department personnel from the second floor window using a non-fire service ladder.

Christmas Eve. A crew was sent to Voorhees for a 2<sup>nd</sup> alarm fire.

Carhartt sweatshirts were given to the members who had 40% or more participation and were well received.

Training was held December 14<sup>th</sup> with Justin Mastalski from our computer vendor in regards to Cyber Safety which was a requirement by the insurance company.

December 4<sup>th</sup> and 5<sup>th</sup>, 8 members trained for Land SAR which is Land Search and Rescue training. They were actually deployed the very next day to search for a missing person. By the time they arrived at the muster area, the person had been located. That 8-person team are the only ones who will be going on those types of calls. SOG and SOP will be presented at the January meeting for the use of the Land SAR team. Chief Beeler has put me in charge of overseeing this. We did order 8 helmets for the team which are a minimal requirement for gear and outfitting the team. A list of the rest of the minimum gear will be ordered after the election. Just a rough estimate for cost to outfit the whole team will cost less than \$5,000 and dispatch is actually through an app they all have.

**President's Report – Comm. Paul**

**Comm. Paul:** Any President's present? (hearing none)

**Borough of Lindenwold – Councilman DiDominico**

**Comm. Paul:** Councilman DiDominico is not present.

**Resolutions – Comm. Paul**

Resolution 2021-30 To Adopt the 2022 Budget.

Motion made by Comm. Hans seconded by Comm. Weindel Any questions? (hearing none) Roll call vote, all yes.

Resolution 2021-31 To establish Accounts Payable.

Motion made by Comm. Hans, seconded by Comm. Weindel. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2021-32 To establish a Temporary Budget for 2022

Motion made by Comm. Hans, seconded by Comm. Weindel. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2021-33 To establish Line Item Transfers

Motion made by Comm. Hans, seconded by Comm. Weindel. Any questions? (hearing none) Roll call vote, all yes.

Resolution 2021-34 To establish Encumbrances

Motion made by Comm. Hans, seconded by Comm. Weindel. Any questions? (hearing none) Roll call vote, all yes.

**Old Business – Comm. Paul**

**Comm. Paul:** Any old business? (hearing none)

**New Business – Comm. Paul**

**Comm. Paul:** New business is to approve Policy Directive 1205 for turn out gear, use, care and cleaning.

Motion made by Comm. Hans, seconded by Comm. Weindel. Any questions? (hearing none) All in favor, ayes have it.

**Public Portion – Comm. Paul**

Motion made by Comm. Hans, seconded by Comm. Weindel to open to the public. All in favor, ayes have it. (hearing none)

Motion made by Comm. Hans, seconded by Comm. Weindel, to close to the public. All in favor, ayes have it.

**Open to Commissioners – Comm. Paul**

**Comm. Hans:** Just want to wish everyone a Happy New Year and to be safe out there.

**Comm. Paul:** Happy New Year, stay safe. If anyone needs a ride, call Wayne.

**Comm. Weindel:** Happy New Year.

**Closed Session – Comm. Paul**

**N/a**

**Adjourn - Comm. Paul**

Motion made by Comm. Hans seconded by Comm. Weindel to adjourn the meeting at 7:16pm.

Any questions? (hearing none) All in favor, ayes have it.

4:55 PM  
12/27/21  
Accrual Basis

Lindenwold Fire District No.1  
Treasurer's Report  
As of December 27, 2021

	<u>Dec 27, 21</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>1000 · CASH</b>	
1010 · TD Bank General Checking	352,853.94
1011 · TD Bank Money Market Acco...	1,537,193.25
1013 · TD Bank Money Market Capital	2,567.73
1020 · TD Bank Payroll Checking	9,645.20
1030 · TD Bank LEA Dedicated Pen...	5,578.36
1040 · TD Bank LEA Trust Penalty	16,077.03
1090 · Petty Cash	200.00
	<hr/>
<b>Total 1000 · CASH</b>	1,924,115.51
	<hr/>
<b>Total Checking/Savings</b>	1,924,115.51
	<hr/>
<b>Total Current Assets</b>	1,924,115.51
	<hr/>
<b>TOTAL ASSETS</b>	<b>1,924,115.51</b>
	<hr/> <hr/>
<b>LIABILITIES &amp; EQUITY</b>	0.00

# FIRE MARSHAL'S REPORT

12/27/2021

November 16, 2021 to December 27, 2021

## Inspections Completed:

Summit Place Apartments  
Elliott Driving School  
Lindenwold Dental Care  
All Smiles Learning  
Forever Young Day Care  
Lindenwold Towers  
FOP Lodge  
Crown Fried Chicken  
The Green Apartments  
Oaks Integrated Care  
Bethany Soar Learning  
Bethany Harvest Hall  
Harvest Bookstore

Oak Ridge Apartments  
Seidman Productions  
Lindenwold Public Works  
Gateway Motors  
Gastrol Gas  
Lindenwold Tire & Auto  
Colossal Sports  
La Esperanza  
Signs & Lines  
Bethany Church  
Bethany Sanctuary  
Dollar Tree  
Georgetown Rec Center



## Re- Inspections

Elba's Bridal  
Lindenwold Fire Admin office  
Colossal Sports  
REM Group Home

The Landings at Pine Lake  
C & H Auto  
La Tapatia  
Oak Ridge Apartments



**Complaints Received 0**

**Imminent Hazard 0**

**Requested Response 1**

12/18/2021 Woodland Village for an Apartment fire.

# Policy Directive 1205

## Turnout Gear Selection, Use, Care, and Cleaning

**Effective Date:** 12/27/21

### **1. Purpose:**

For the physical safety of department personnel, members are provided with personal protective equipment. This policy addresses at a minimum the selection, care, maintenance, inspection, cleaning, storage, and record keeping along with generalized usage policies designed to provide protection to operating members. Members/users of Personal Protective Equipment (PPE) need to be cognizant that all PPE has limitations and will not protect members from all incidents of injury or health concerns.

This standard operating guideline addresses personal protective equipment. The primary objective is to reduce the safety and health risks associated with improper selection, poor maintenance, inadequate care, excess wear and improper use of PPE consistent with NFPA 1851.

### **2. Scope:**

This guideline shall apply to all activities of the Lindenwold Fire Department, including, but not limited to, fire ground operations, EMS operations, training exercises and drills.

### **3. Definitions:**

**Advanced Cleaning:** The thorough cleaning of ensembles or elements by washing with cleaning agents.

**Drag Rescue Device (DRD):** A component integrated within the protective coat element to aid in the rescue of an incapacitated fire fighter.

**Ensemble Elements:** The compliant products that provide protection to the upper and lower torso, arms, legs, head, hands and feet.

**Hazardous Materials (HazMat):** Substances that when released are capable of creating harm to people, the environment, and property.

**Independent Service Provider:** A service provider verified by a third-party certification organization to conduct any one or a combination of advanced inspection, advanced cleaning, basic repair, or advanced repair service.

**Routine Cleaning:** The light cleaning of ensembles or ensemble elements performed by the end user without taking the elements out of service.

**Service Life:** The period for which compliant product can be useful before retirement.

**Structural Fire Fighting:** The activities of rescue, fire suppression, and property conservation in buildings, enclosed structures, vehicles, marine vessels, or like properties that are involved in a fire or

emergency.

**Structural Fire Fighting Protective Ensemble:** Multiple elements of compliant protective clothing and equipment that when worn together provide protection from some risks, but not all risks, of emergency incident operations.

**Shall:** Indicates a mandatory requirement.

**Should:** Indicates a recommendation or that which is advised but not required.

#### **4. Guidelines and Information**

##### **A. Responsibilities**

- a. Supervisors shall be responsible for training the members of their crew(s) in the care, use, inspection, maintenance, and limitations of assigned personal protective equipment (PPE). Company Officers and Incident Commanders shall be responsible for ensuring that all personnel under their command adhere to these policies.

##### **B. Selection of Department PPE**

- a. Prior to procurement, a risk assessment shall be performed, and consideration given to the following:
  - i. PPE performance expectations to include thermal and physiological effects.
  - ii. Style and design for user comfort and wear performance.
  - iii. Construction for quality, durability and garment service life.
  - iv. Manufacturer capabilities to meet department performance demands, technical information, service, warranty and customer support.

##### **C. Training**

- a. New fire fighters will receive training on the care, use and maintenance of their assigned PPE before being allowed to participate in training or operations including live fire training. Whenever ensembles or ensemble components are replaced, changed or improved all department members shall receive additional training in the care, use and maintenance of their assigned PPE.

##### **D. Protective Ensemble**

- a. The mission of PPE is to provide the user an envelope of protection from multiple hazards and repeated exposures. A protective ensemble is clothing and equipment that when worn together provide protection from some risks, but not all risks, of emergency incident operations. A present-day protective ensemble consists of a helmet, hood, jacket, trousers, gloves, eye protection, and footwear.
- b. Types and definitions of approved Department Protective Ensembles:
  - i. **Structural Turnout Gear:**
    - 1. Helmet – Cairns N5A New Yorker Issued by Department. Personal helmet may be used with written permission from the Chief and Commissioner in charge of gear.
    - 2. Nomex Hood
    - 3. Structural Fire Coat – FireDex TecGen71 or Honeywell Morning Pride Structural Coat
    - 4. Structural Firefighting Gloves
    - 5. Structural Fire Pants - FireDex TecGen71 or Honeywell Morning Pride Structural Pants
    - 6. Boots – FireDex, Haix, or Warrington Pro Issued by Department
    - 7. Self- Contained Breathing Apparatus (SCBA) – Scott NXG7
  - ii. **Non-Structural Turnout Gear:**



1. Helmet - Cairns N5A New Yorker Issued by Department. Personal helmet may be used with written permission from the Chief and/or Commissioner in charge of gear.
2. Nomex Hood
3. Non-Structural Turnout Coat – FireDex TecGen51 non-structural coat
4. Extrication/Utility Gloves
5. Non-Structural Turnout Pants – FireDex TecGen 51 non-structural pants
6. Work Boots – To be determined

**E. Usage**

- a. All personnel, except Chief Officers, shall don the required PPE for the emergency prior to boarding the apparatus. Chief Officers shall don the required and situational PPE prior to reporting to the Incident Command Post.
- b. All personnel who are directly engaged in emergency operations or can reasonably anticipate that they may become involved on short notice, shall be attired in a PPE ensemble specific to the incident type detailed in the PPE Chart of Required Personal Protective Equipment.
- c. If a response is dispatched while the apparatus is in motion, the chauffeur, when safe to do so, shall pull to a safe location and allow personnel to don their PPE. At no time shall personnel remove seatbelts to don PPE or wear structural firefighting helmets while the apparatus is in motion.
- d. Any Department personnel performing testing or training shall wear a level of PPE that is appropriate for the testing or training scenario.
- e. All fire apparatus chauffeurs, when out of the driver's seat and working on or around the apparatus at an emergency incident, shall be attired in the level of PPE at the discretion of the company officer.
- f. Personnel who are directly involved in providing patient care shall don the required PPE prior to contacting the patient.
- g. If Non-Structural Turnout Gear is the recommended PPE for an incident response, full turnout gear shall accompany personnel.
- h. Non-Structural Turnout Gear will be recommended for certain incidents, however it is not required. Should the non-structural gear not be worn, structural gear must be worn on the assignment.
- i. Non-Structural Turnout gear may be left at the station should the incident require only Structural turnout gear i.e. structural fires. Upon return to the fire station non-structural gear shall be returned to a ready state.
- j. Minimum PPE requirements for different incident types can be found as an attachment to this document.

**F. Routine Inspections**

- a. Individual members shall conduct a routine inspection of their protective ensembles and individual ensemble elements after each use for the following:
  - i. Soiling
  - ii. Contamination
  - iii. Physical damage such as rips, tears, and cuts
  - iv. Damaged or missing hardware and components
  - v. Thermal damage such as charring, burn holes, melting, discoloration
  - vi. Damaged or missing reflective trim
  - vii. Loss of seam integrity and broken or missing stitches
  - viii. Correct assembly of the shell, liner and DRD device

- ix. Loss of face opening adjustment on fire hoods
- x. Shrinkage, loss of flexibility, and inverted liners for gloves
- xi. Exposed protective toe, mid-sole or shank for boots
- xii. Loss of water resistance for boots
- b. DRD components shall be inspected for the following:
  - i. Correct installation in the garment.
  - ii. Soiling
  - iii. Contamination
  - iv. Physical damage such as cuts, tears, punctures, cracking or splitting
  - v. Thermal damage such as charring, burn holes, melting, discoloration
  - vi. Loss of seam integrity and broken or missing stitches

**G. Advanced Inspections**

- a. Advanced inspections shall be conducted when routine inspections indicate that a problem could exist and shall be performed by the equipment manufacturer or a verified independent service provider.
- b. Advanced inspections shall be documented electronically by emailing [officers@lindenwoldfire.com](mailto:officers@lindenwoldfire.com) and records kept for the service life of the protective ensemble.

**H. Monthly Inspections**

- a. To be developed

**I. Gross Decontamination**

- a. Gross decontamination shall take place when turnout gear becomes contaminated or soiled after usage and should take place before members enter their vehicle to return to quarters to minimize contamination of the interior cab area.
- b. Fire fighters are encouraged to always bring their duty shoes/boots along with them to the incident for purposes of wearing back to the station after they remove their gear.
- c. Procedure for on-scene gross decontamination:
  - i. Crew assembles in an area free of traffic or other hazards.
  - ii. The crew shall remain in their PPE, including SCBA and go through a very simple decontamination using a stiff bristled brush and a freshwater rinse. Heavy scrubbing or spraying with high velocity water jets, such as a power washer or pressurized hose line, shall not be used.
  - iii. After the member has been washed and rinsed from head to toe, the member should doff the PPE.
  - iv. Heavily soiled or contaminated gear shall be removed after gross contamination, placed into a clear plastic bag, and transported using a utility vehicle or placed in an outside apparatus compartment.
  - v. Decontamination wipes shall then be used to clean the face, head and neck area as well as the hands.
- d. Fire fighters shall switch to their second set of structural turnout gear, including second protective hood and gloves, or advise their company officer to arrange for a spare set to be used from the quartermaster cache.
- e. Gross decontaminated gear shall be removed from the plastic bags and timely laundering completed.

**J. Routine Cleaning and Laundering**

- a. Each fire fighter shall be responsible for the routine laundering of their issued PPE using department provided specialized equipment used to wash and decontaminate turnout gear according to manufacturer's recommendations.

- b. Chlorine bleach or chlorinated solvents shall not be used to clean or decontaminate PPE ensembles.
- c. Soiled or contaminated PPE ensembles shall not be brought home, washed in home laundries or washed in public laundries unless specified to handle firefighting protective clothing. Commercial dry cleaners shall not be used.
- d. All PPE Ensembles shall be cleaned and decontaminated at a minimum bi-annually. Ensembles shall be washed when soiled with by-products of combustion, human bodily fluids or hazardous material exposure.
- e. Protective hood and gloves shall not be worn without first being laundered.
- f. Shells and liners shall be separated, and machine washed with similar layers to avoid cross contamination.
- g. The DRD shall be removed prior to coat cleaning and inspected. If the DRD requires cleaning it shall be placed in a separate mesh bag for washing.
- h. Turnout gear shall not be dried using tumbling or agitation. All closures shall be fastened prior to placing gear in dryer.

**K. Repair of PPE Ensembles**

- a. Structural Turnout Gear that is found to be damaged or deficient following use or during normal inspection schedules shall be taken out of service and non-destructively tagged with where the problem is located. The effected fire fighter shall move into their second set of Structural Turnout Gear. If the fire fighter does not have a second set of Full Turnout Gear, they will be given a temporary replacement from the Fire Administration Building.
- b. Non-Structural Turnout Gear that is found to be damaged or deficient following use or during normal inspection schedules shall be taken out of service and non-destructively tagged with where the problem is located.
- c. Any time a PPE Ensemble is removed from service the Department Officers shall be notified so they can inspect the gear and take the appropriate action to schedule repair. Documentation shall also be made via Email.

**L. Retirement of PPE**

- a. The Department shall retire PPE ensembles and elements that are worn, damaged or contaminated to the extent the Department deems it not possible or cost effective to repair. Ensembles and elements that are no longer serviceable to the Department for emergency operations and any ensembles and elements that are not in compliance with the NFPA standard at the date of their manufacture shall be retired.
- b. Turnout gear shall be removed from service ten (10) years after the date of manufacture and either destroyed or disposed of to prevent any potential use for firefighting or emergency activities, including live fire training.

**4. Attachments:**

- Attached chart will be posted in both firehouses.

## Lindenwold Fire Department

### Chart of Required Personal Protective Equipment

*These PPE requirements are for initial response and operations. Company Officers and/or the Incident Commander may add or reduce PPE based on current or expected scene conditions.*

Response Type	PPE	Situational PPE
<ul style="list-style-type: none"> <li>• Structure Fire</li> <li>• Vehicle Fire</li> <li>• Rubbish/dumpster fire</li> <li>• Outside fire w/exposure</li> <li>• Vehicle accident w/fire</li> <li>• Inside smoke investigation</li> <li>• Activated fire alarm</li> <li>• Alarm investigations</li> <li>• Inside odor investigation</li> <li>• Inside gas leak</li> <li>• Live fire training</li> <li>• CO Detector Activation</li> </ul>	Structural Turnout Gear w/ SCBA	<ul style="list-style-type: none"> <li>• Hearing Protection</li> <li>• Eye Protection</li> <li>• High Visibility Safety Vest</li> </ul>
<ul style="list-style-type: none"> <li>• Vehicle accident-no fire</li> <li>• Vehicle accident w/extrication</li> <li>• Outside fire no exposure</li> <li>• Grass/brush fire</li> <li>• Outside smoke investigation</li> <li>• Outside odor investigation</li> <li>• Generalized investigations</li> <li>• Fuel spills</li> <li>• Flooding</li> <li>• Wire down or arcing</li> <li>• Elevator Rescue</li> <li>• Medical Assist</li> <li>• Water Rescue</li> </ul>	<u><b>Recommended PPE</b></u>  Non-Structural Turnout Gear	<ul style="list-style-type: none"> <li>• SCBA</li> <li>• Full Turnout Gear</li> <li>• Hearing protection</li> <li>• Eye protection</li> <li>• High visibility safety vest</li> <li>• Gloves</li> </ul>
<ul style="list-style-type: none"> <li>• Any Incident not listed</li> </ul>	Officer Discretion	

*SCBAs are required to be worn and in use anytime you enter a potential IDLH atmosphere and will continue to be worn until the Company Officer or Incident Commander determines that they are no longer required.*

2021-30

# 2022 ADOPTED BUDGET RESOLUTION

Lindenwold Borough FD No. 1

**FISCAL YEAR: January 1, 2022 to December 31, 2022**

WHEREAS, the Annual Budget for the Lindenwold Borough FD No. 1 (the 'Fire District') for the fiscal year beginning January 1, 2022 and ending December 31, 2022 has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of December 27, 2021; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and


WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$1,324,914.00 which includes amount to be raised by taxation of \$1,180,929.00, and Total Appropriations of \$1,324,914.00; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on December 27, 2021 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2022 and ending December 31, 2022 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$1,324,914.00, which includes amount to be raised by taxation of \$1,180,929.00, and Total Appropriations of \$1,324,914.00; and




BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

  
(Secretary's Signature)

12/27/21  
(Date)

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Richard J. Paul, Jr.				
Wayne Hans				
Frank Weindel				
Tammy DeLucca				X

**RESOLUTION**

**2021 - 31**


**ACCOUNTS PAYABLE**

WHEREAS, The Board of Fire Commissioners desires to establish accounts payable to fund all expenditures for pending contracts of purchases and services from the year 2021 budget.

NOW THEREFORE, It is herein resolved and approved that an accounts payable account be and is hereby established for the 2022 budget by the Board of Fire Commissioners, in accordance with the attached schedule.

Dated: 12/27/2021

  
Richard Paul, Acting Chairman

  
Attest: Tiffany Beach, District Clerk

**RESOLUTION**

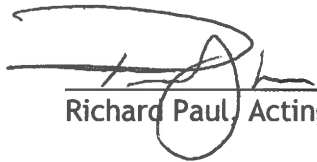
**2021 - 32**

**TEMPORARY BUDGET ADOPTION 2022**

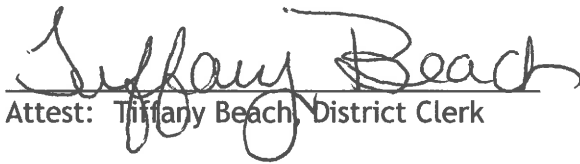
WHEREAS, N.J.S.A. 40A:14-78.17 directs that a Board of Fire Commissioners shall adopt a temporary budget when appropriations are to be made prior to the adoption of the budget.

NOW THEREFORE, It is herein resolved and approved that a temporary budget be and is hereby adopted by the Board of Fire Commissioners covering the period prior to the adoption of the budget by the voters, in an amount not to exceed 14% of the total appropriations made for all purposes in the budget for 2022 fiscal year, excluding appropriations for interest, debt redemption and capital improvements.

Dated: 12/27/2021



Richard Paul, Acting Chairman



Attest: Tiffany Beach, District Clerk

**RESOLUTION**

**2021 - 33**

**LINE ITEM TRANSFERS**

WHEREAS, The Board of Fire Commissioners has determined the necessity of making end of the year line item transfers, and

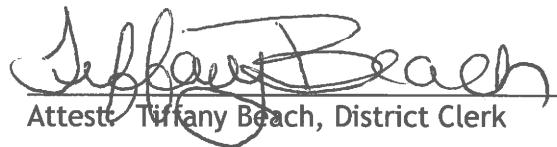
WHEREAS, the laws of the State of New Jersey permits said transfers,

NOW THEREFORE, It is herein resolved and approved, that line item transfers, in accordance with the attached schedule and is hereby approved.

Dated: 12/27/2021



Richard Paul, Acting Chairman



Attest: Tiffany Beach, District Clerk



**RESOLUTION**

**2021 - 34**

**ENCUMBRANCES**

WHEREAS, The Board of Fire Commissioners desires to establish an encumbrance schedule to fund all expenditures for pending contracts of purchases and services from the year 2020 budget.


NOW THEREFORE, It is herein resolved and approved that an encumbrance account be and is hereby established for the 2021 budget by the Board of Fire Commissioners, in accordance with the attached schedule.

Dated: 12/27/2021



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Richard Paul, Acting Chairman



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Attest: Tiffany Beach, District Clerk